



STELLA'S PLACE
JOB POSTING
CAPITAL CAMPAIGN MANAGER

Posting Date: August 21, 2019
Application Close Date: September 14, 2019

Stella's Place is looking for an ingenious fundraiser to lead our Building 4 Mental Health Capital Campaign. In this role, you'll support our growth and help bring the dreams of young people ages 16-29 to life.

About Stella's Place

Stella's Place is THE place for young adults (age 16-29) with mental health needs in the Greater Toronto Area. Situated close to the intersections of Queen Street and Spadina Avenue, our young organization has grown quickly to become a leading service provider of effective free, comprehensive mental health services in a positive, peer engaging, non-residential community setting. Services include clinical treatment, group therapies, peer support and navigation, therapeutic recreation and wellness programs, as well as our in-demand online chat app, Bean Bag Chat.

What'll Keep You Busy

- Securing gifts from individuals, corporations and foundations towards the capital expansion of an innovative facility that is changing the face of youth mental health;
- Recruiting, motivating, training, and managing key campaign volunteers;
- Maintaining strong relationships with donors and stakeholders, ensuring regular communication, delivering on promises and offering them best-in-class stewardship;
- Articulating the case for support with knowledge and conviction to donors, stakeholders, volunteers, staff and the community;
- Working collaboratively with development, communications and other managers at Stella'sPlace to reach key campaign milestones.

Must Haves:

- 5 years of high-performing major gift fundraising experience. Experience managing a capital campaign is an asset;
- Overall knowledge of campaign management and organization including pipelines, prospect tracking, strategy, task assignment and maintenance

- of timelines;
- Ability to articulate with clarity and poise when communicating with volunteers, staff and donors – individually or in a group setting;
 - Ability to provide timely analyses, financial and other reports regarding the campaign;
 - Extensive experience with researching and identifying prospects;
 - Exhibit strong ethical character, demonstrating good judgment and discretion; capable of handling confidential information, and adhering to the highest ethical standards and fundraising best practices.
 - Ability to work with tight deadlines. Comfortable with ambiguity and last-minute changes.
 - Strong organizational skills and attention to detail.
 - Strong interpersonal skills with a collaborate (“we” vs “I”) mindset.

Nice to Haves:

- Experience with prospect research;
- Certification as a Fund-Raising Executive (CFRE);
- Membership in Association of Fundraising Professionals; and
- A University and/or College degree or diploma in a related field.

Nitty Gritty:

- This is a full-time position with benefits
- We offer a competitive salary and benefit package. Compensation is commensurate with experience.
- Stella’s Place offers flex-time, telecommuting, schedule flexibility and professional development allowances.

SELECTION & RECRUITMENT

According to Stella’s Place *Recruitment, Selection and Hiring Policy* and the *Police Records Check Policy*, this position is subject to the following screening practices:

1. Verification of work history
2. Verification of education and credentials
3. Criminal Record and Judicial Matters Check

YOUR APPLICATION:

Interested and qualified candidates are invited to forward a cover letter (along with a detailed résumé) outlining your interest in working with Stella’s Place and your salary expectations to careers@stellasplace.ca Note: Only applications with cover letters will be considered.

DIVERSITY, EQUITY, AND ACCOMMODATION

Stella's Place is committed to having a workforce that is reflective of the diversity of the City of Toronto in general and of our participants in particular. We strongly encourage applications from: racialized persons, indigenous people, persons with disabilities, persons of minority sexual orientation or gender identity, and all those who can provide different perspectives and contribute to diversification at Stella's Place.

Stella's Place is committed to hiring practices that are inclusive and barrier free. Stella's Place will provide reasonable and appropriate accommodation during all stages of the hiring process in accordance with the Ontario Human Rights Code in order to ensure the equal and fair assessment of all job applicants. Applicants are asked to make any accommodation request in advance.

We thank all candidates for their interest. We regret that only those selected for an interview will be contacted.